



PARK HILL JUNIOR SCHOOL

Stanhope Road
Croydon
CR0 5NS
Tel: 020 8686 8623
Head Teacher: Mrs A. Pratt
www.phjs.co.uk

5th February 2024

Dear Parents and Carers,



Term Time Holidays

I write to all parents/carers at Park Hill Junior School as the Educational Welfare Officer (EWO) for Park Hill Junior School.

I was disappointed to see at my last visit that there has been an increase in unauthorised absences due to holidays being taken in term time despite the law and school saying it is not allowed. This has a detrimental effect not only on your child/children but also on their fellow peers. Missing their learning is a key factor, but there are other areas affected. Engagement with their peers is also impacted, as well as teachers having to 'catch up' your child on their return. Government guidance states that leave may only be authorised in exceptional circumstances, otherwise this will be unauthorised.

If leave is taken without authorisation, the local authority may issue a Fixed Penalty Notice given to each parent for each child as per the following:

"We would advise you that you have a legal duty to ensure regular attendance and that if you fail to do so, you may commit an offence. You may incur a Fixed Penalty Notice. This is a £60 penalty, payable within 28 days, and issued as a result of your child being absent for unauthorised reasons. Should the penalty not be paid within 28 days, it will increase to £120. Should this not be paid, you may be prosecuted."

Please also be mindful that secondary/further education settings may ask for attendance records when offering places. We would be disappointed to think that unauthorised holidays contributed to a low attendance record on your child/children's file.

Due to this impact on school life, I must advise that I may call families who take term time absence to discuss the nature of this. Every day in school counts towards your child's future, and we want you to seriously consider the implications on your child/children's education before taking further term-related absences.



Park Hill Junior School is part of Folio Education Trust
Folio Education Trust is a company registered in England and Wales
Registered number: 07627302
Registered office: 30 Melville Avenue, South Croydon CR2 7HY



folio
EDUCATION TRUST

In the meantime, if you would like to speak to me about this, please do not hesitate to contact me on the following email address and I would be happy to call you to discuss.

Yours faithfully

Mrs Nicci Wayne
Education Welfare Officer
nwayne@teamewo.com



Park Hill Junior School is part of Folio Education Trust
Folio Education Trust is a company registered in England and Wales
Registered number: 07627302
Registered office: 30 Melville Avenue, South Croydon CR2 7HY

