



# PARK HILL JUNIOR SCHOOL

Stanhope Road  
Croydon  
CR0 5NS  
Tel: 020 8686 8623  
Head Teacher: Mrs A. Pratt  
[www.phjs.co.uk](http://www.phjs.co.uk)

Monday 18<sup>th</sup> May 2020

Dear Parents and Carers,

We hope you are all well.

We are writing to give you further information about the online class assemblies which will start this week.

The purpose of these assemblies is to give all children the opportunity to see their teacher and their classmates. Experts tell us how hard isolation is for children and how being separated from their friends and school can lead to anxiety. Our class assemblies aim to bridge the gap between the learning children are doing at home and the staff and friends they are missing. The assemblies are not lessons. Learning questions should be asked through your child's Google Classroom please.

We know that access to computers at home can be tricky. Your child(ren) may need to use your work computer, or siblings may be sharing. For this reason, we have timetabled two assemblies per week, per class. Your child does not need to attend both. We have tried to allocate times based on when we hope it will be easier for you to let your child use the internet. As always, we value your feedback and would welcome your views on timings.

Due to safety concerns around the use of Zoom, all assemblies will take place using Google Meets. Your child's teacher will post a link in their Google Classroom, on the morning of their assembly. Clicking on the link at the Assembly time will give your child access to the assembly. Please ensure both your microphone and camera are enabled, so that your child can participate fully. When your child joins their class assembly on Google Meets, they should have their microphone muted, so that the teacher can speak.

Prior to joining their assembly, we would be grateful if you could share the following guidance with your child:

1. **Location** - Please make sure you are in an open area where an adult can monitor the session. If the computer is in a separate room, please make sure the door is always open.
2. **Background** – Please ensure the background behind you is clear from any items that may be private or provoke sensitive issues.
3. **Audience** – No-one else should be visible on screen during the assembly. This includes parents and siblings please.
4. **Dress appropriately** – There is no need to wear school uniform for the assembly, but please make sure you are properly dressed. You should not be in your pyjamas or wearing any controversial slogans.
5. **Ground Rules/Etiquette** – Your teacher will share these with you at the start of the assembly. Please listen carefully to these. If you cannot follow the ground rules, you will be removed from the assembly and may have your access to Google Meets removed.
6. **Language** – Please use appropriate verbal and body language during the assembly.



Gold level accreditation 2019



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7. **Technology** – As the Google Meet platform is new to everyone. Should there be any technical difficulties, please be patient and we will try our best to solve any issues that may arise within due course.

Google Meets will be turned off for pupils when it is not their assembly day. If your child is accessing Google Meets from a phone/tablet, the Google Meets app can be downloaded for free and can be accessed by logging on using their @phjs.foliotrust.uk details. Google Meets works on Google Chrome, however, you may have difficulties with other internet browsers.

**Assembly times are as follows:**

**Year 3: Tuesday**

3I: 9:40-9:55am **or** 1:30-1:45pm  
3M: 10:00 - 10:15am **or** 1:50 - 2:05pm  
3P: 10:20 - 10:35am **or** 2:10 - 2:25pm

**Year 4: Wednesday**

4DT 9:40 - 9:55am **or** 1:30-1:45pm  
4G 10:00 - 10:15am **or** 1:50- 2:05pm  
4K 10:20 - 10:35am **or** 2:10 - 2:25pm

**Year 5: Thursday**

5A:: 9.40 - 9.55am **or** 1.30-1.45pm  
5F: 10.00 - 10.15am **or** 1.50-2.05pm  
5H: 10.20 - 10.35am **or** 2.10-2.25pm

**Year 6: Friday**

6E 9.40 - 9.55am **or** 1.30-1.45pm  
6G 10.00 - 10.15am **or** 1.50-2.05pm  
6M 10.20 - 10.35am **or** 2.10-2.25pm



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For further advice on how to help your child through this difficult time, please click on the following links, which offer advice and guidance:

<https://www.childrenscommissioner.gov.uk/publication/childrens-guide-to-coronavirus/>

<https://www.childline.org.uk/info-advice/your-feelings/anxiety-stress-panic/worries-about-the-world/coronavirus/>

<https://www.annafreud.org/coronavirus-support/support-for-parents-and-carers/>

If you are worried about how your child is coping, please do not hesitate to contact us at school. We are still here for you and your child.

Stay safe and well.

Yours Sincerely,

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