



# PARK HILL JUNIOR SCHOOL

Stanhope Road  
Croydon  
CR0 5NS  
Tel: 020 8686 8623  
Head Teacher: Mrs A. Pratt  
[www.phjs.co.uk](http://www.phjs.co.uk)

Friday 10th July 2020

Dear Parents and Carers,

As we come to the end of this very eventful year and now clear about the government's expectation for September, it is time to share with you our school's plans.

**The government expectation is that all children return to school full-time in September.**

We are very much looking forward to seeing all of your children back in school, full-time, in September. The measures we introduced since March have worked successfully with our key worker children; and more recently when we welcomed Years 5 and 6 back to school.

Our building project is now well under way and we are already seeing the improvements to our learning environment. Although much of the work will be undertaken over the summer, Kier, our builders, will be with us until Easter 2021. This means that **there will be no holiday club over the summer** on our site. It also means that in September Years 3 and 4 will be in temporary classrooms, which will be located in our playground closest to the Infants school.

Children are expected to start returning the week beginning **Monday 7<sup>th</sup> September 2020**.

We will be operating a staggered return. The existing pupils will return first, on Monday 7th September and the **Year 3 pupils** will return the following week, **Monday 14th September 2020**.

This will help us settle our existing pupils around the building works and then spend time to do the same with the Year 3 children, who will be joining our school for the first time.

We know that some parents have been wary of sending their children to school during the pandemic, we want to reassure you that we have a robust risk assessment in place which should reduce the risk of transmission.

**Please continue reading:** All schools have a degree of autonomy according to their site, size, matters arising etc., so this does mean that other schools may be doing something different. The following is what we will be doing at Park Hill Junior School -

- **There will be staggered start and finish times as well as different entrances for the Lower Key stage 2 year groups (Years 3 & 4) & the Upper Key stage 2 (Years 5 & 6).** This is to reduce congestion and spread of the virus.
  - The Lower school (Y3 & 4) will start at 9am and finish at 3.30pm. They will use the Cotelands gates to enter and leave the school.
  - The upper school (Y5 & 6) will start at 8.50 am and finish at 3.20pm. They will use the main Pupil gate to enter and leave the school.



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- **Parents will not be allowed into the site and should say goodbye to their children at the gate.** Staff will be on hand to support any children who find this difficult. This system has worked very well this term and has enabled us to minimise interactions between children from different year groups and therefore reduce the potential for transmission. We will be keeping each year group separate from each other in the autumn term. **Please note that parents will not be able to cross the playground.**
- Parents are encouraged to make contact with the school **via email and telephone**, as we minimise contact between adults. If it is necessary to have face to face contact, this can be arranged in a space for social distancing to occur.
- Due to the building works, our kitchen will be out of action and lunch serving time will be timetabled for one hour. We will also source our meals from an external supplier. It is therefore important for us to have accurate numbers to do so. We need to let them know how many children will be having a hot meal in advance and would ask you please to complete this short survey indicating whether your child will require a hot meal for the entire autumn half term, every day, or will be bringing a packed lunch every day. **Please complete this survey by Friday 17<sup>th</sup> July 2020:** <https://forms.gle/unUWMua3qa3BmKZ1A>
- **Uniform** - All children should return to school in their **full school uniform** in September. Details can be found on our new school website: [www.phjs.co.uk/parent-info/uniform](http://www.phjs.co.uk/parent-info/uniform)  
Please note that trainers, boots and leggings should not be worn to school.
- There will be **no PE bags** in school because children can come into school in their PE kit on the days they have PE. Most PE lessons will be outdoors (as advised) so school joggers will be sensible. This is to minimise the number of bags in school. Children will be informed of these days when they return to school in September. Please ensure your child has the **correct PE kit** – details of this can also be found on our website.
- We have been in an unprecedented situation since March and we know that we will have to spend some time reorienting our pupils back into the school routing. Therefore, children will be learning through our bespoke **Park Hill Recovery Curriculum**. This has been designed specifically with our school community in mind with an aim to ensure that every child is eased back into the rules and routines of school life, whilst acknowledging the difficult experience we have all been through this year.
- There will be **no whole school assemblies** and **play times** and **lunch times** will be **staggered**, so that children from different year groups don't interact.
- **Children's resources for learning** - To minimise the risk of transmitting the virus, we would ask you please to supply your child with a **plain, see-through pencil case containing only:**
  - 2 HB pencils
  - 1 whiteboard pen
  - 1 handwriting pen - must be BLUE ink
  - A closed pencil sharpener
  - An eraser
  - A 15cm ruler
  - A set of colouring pencils
  - 1 Pritt Stick style glue

***This pencil case will remain in school*** to minimise the virus through transfer of belongings between home and school. Please ensure all of these items are labelled with your child's name (including each



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pencil). We politely ask you to stick with a clear plastic pencil case as any others will be returned to you because they detract children from learning effectively.

- Children will bring in a named book bag but with no accessories (e.g. key rings) attached.
- Children will be sharing some equipment in school like the mini white boards, for teachers to assess their learning from a safe distance but these will be cleaned regularly. This is permitted within the guidance.
- There will be regular hand washing and cleaning of tables during the day. Tables will be set in rows with children facing the front according to the guidance.
- Other staff members apart from your child's teacher may be involved in your class' learning, but this is allowed and minimum movement of adults and children is planned, with correct distancing.
- Staff are required to minimise contact between individuals and maintain social distancing wherever possible. I am sure you appreciate this will be hard, but understandably staff might have their own anxieties.
- We will not be inviting any external coaches or music teachers onto our site in the first half of autumn term at least, to minimise the potential for transmission and because of space constraints, due to the building work. We will let you know when these activities can start.
- **Our Extended Day provision – before and after school clubs** will resume in September according to the guidance and we are currently risk assessing these to ensure they can operate in a covid-secure way. Helen McCarthy, our extended day manager will be in touch with full details before term starts.

As term begins, I may have to adapt / change various aspects of these plans, but please be assured that everything I do is to keep us all safe and to minimise Covid-19 risks.

As a school community, we all have our part to play in keeping our community safe and ask that if your child is showing any symptoms of coronavirus you keep them at home and let our office know. **Under no circumstances should anyone displaying coronavirus symptoms enter the school site.**

**This outline is obviously dependent on no changes before September in the government's guidance.**

We wish you a happy and healthy summer and look forward to seeing you and your child(ren) in September. If you have any concerns that cannot wait until September our leadership team can be contacted via email: [phjslt@phjs.foliotrust.uk](mailto:phjslt@phjs.foliotrust.uk) This email can also be used to contact us if you have any concerns about the safety of a child or family and you would like advice or support.

Yours sincerely,

Mrs A Pratt - Headteacher



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